

# Windows 10 Keyboard Shortcut List

## Copy, Paste and Other General Keyboard Shortcuts

Ctrl + X	Cut the Selected item
Ctrl + C or Ctrl + Insert	Copy the Selected item
Ctrl + V or Shift + Insert	Paste the Selected item
Ctrl + Z	Undo an action
Ctrl + Y	Redo an action
Ctrl + F	Find (most applications)
Ctrl + H	Find & Replace
Alt + F4	Close the active item or exist the active application or window
F2	Rename the selected item
F5	Refresh the active window (reload webpage on browsers)
Alt + F8	Show your password on the sign-in screen
Ctrl + Shift + Esc	Open Task Manager
Alt + Prt Scr	Screenshot active Window
Ctrl + L	Go to Address bar (Browser, Explorer)
Ctrl + W	Close Browser Tab or Document

## Windows Key Shortcuts

WIN + #	Open Application on Taskbar (Numbered from left to right)
WIN + A	Open Action Center
WIN + E	Open File Explorer
WIN + H	Start Dictation
WIN + I	Open Settings Window
WIN + L	Lock Your PC or Switch User Account
WIN + P	Chose A Presentation Display Mode
WIN + X	Open Quick Launch Menu
WIN + Period(.) or semicolon ;	Oen Emoji Panel
WIN + Pause	Display System Properties Dialog Box
WIN + Shift + S	Screenshot a portion of the screen
WIN + V	Clipboard Hisotry (Windows 10 Version 1809)
WIN + R	Run Command (Bonus: Type MIP for Match Inpute Panel)
WIN + W	Open Windows INK workspace
WIN + Ctrl + Shift + B	Reset Display Driver
WIN + G	New Game Bar
Alt + Esc	Close current Program or Application

WIN + S	Open Windows Search
WIN + ALT + D	Open Time/Calendar Panel

## Word Processing Keyboard Shortcuts

Ctrl + Right Arrow Key	Move the cursor to the beginning of the next word
Ctrl + Left Arrow Key	Move the cursor to the beginning of the previous word
Ctrl + Down Arrow Key	Move the cursor to the beginning of the next paragraph
Ctrl + Shift with an Arrow Key	Select a Block of text
Double Click Format Painter	Apply formatting at multiple locations

## Windows Management Keyboard Shortcuts

WIN + O	Lock Device Orientation
WIN + D	Switch between Desktop and Running Application Window
WIN + Up Arrow Key	Maximize the Window
WIN + Down Arrow Key	Minimize the Desktop Window or remove current app from the screen
WIN + Left/Right Arrow Key	Maximize the app or desktop window to left/right side of the screen (use up or down to move to quadrant)
WIN + Shift + Left/Right Arrow Key	Move the app or desktop window to the left/right display
Alt + Tab	Switch between running applications

## File Explorer Keyboard Shortcuts

Ctrl + Mouse Scroll Wheel	Change the size File and Folder icons
Ctrl + Shift + N	Cræete new folder
Alt + P	Display the preview panel
Backspace	View the previous panel
Alt + Right Arrow Key	View the next folder
Alt + Left Arrow Key	View previous folder
Alt + Up arrow	View parent folder of current folder
Ctrl + N	Open new explorer window at current file location
Alt + Enter	Open File Properties

## Virtual Desktop Keyboard Shortcuts

WIN + Tab	Open Task View
WIN + Ctrl + D	Add Virtual Desktop
WIN + Ctrl + Right Arrow Key	Switch between virtual desktops you've created on the right
WIN + Ctrl + Left Arrow Key	Switch between virtual desktops you've created on the left
WIN + Ctrl + F4	Close the virtual desktop you're using

Source:

<https://www.blogsdna.com/28670/windows-10-keyboard-shortcuts-pdf.htm>